

## **Child Maintenance and Enforcement Commission Board**

### **Summary Minutes of the Commission Board Meeting 23 February 2010**

#### **Members:**

Janet Paraskeva – Chair  
Stephen Geraghty  
Rosemary Carter  
Bill Griffiths  
Alan Hardy  
Susan Park  
Maeve Sherlock  
Keith Woodhouse  
Deborah Absalom

Justinia Lewis - Commission Legal Adviser

Maria Jobson - Board Secretariat

#### **Apologies:**

Heather Jackson  
Stephen Leonard

## **1. Minutes and Matters Arising from 19 January meeting**

### **1.1 Minutes**

- 1.1.1 Subject to amendments, the minutes of the 19 January meeting were agreed.

### **1.2 Matters Arising**

- 1.2.1 The Board welcomed Justinia Lewis, Commission Legal Adviser and thanked Paul Wright for all his hard work and wished him luck in his new post in DWP.
- 1.2.2 Board members asked if the Board packs could be despatched earlier, this was agreed.

## **2. The Commissioner's Report**

Key points from the Commissioner's report included:

- 2.1 The Board were informed that the Commission were responding to requests for information from across government on the role of NDPBs and information on the remuneration for senior executives which of course is published.
- 2.2 The Board were updated on the latest collection, enforcement and debt powers being commenced.

## **Client Communications for Transition**

- 2.3 The Commission is working to understand client preferences on the content and timing of transitional communications. Part of this work consists of focus groups made up of both parent with care and non resident parent groups.

## **Recent Media Interest**

- 2.4 The Board were informed of the approach taken to the publication of January's Quarterly Summary of Statistics (QSS).

## **Commission Business**

### **Child Maintenance Options**

- 2.5 The National Campaign continues with radio and press adverts and door drops began on 22 February.

## **CSA**

### **Business Performance against Ministerial Targets**

- 2.6 Performance of the CSA continues to be maintained and on track to meet key Ministerial targets.

## **3. Promoting child maintenance and parental financial responsibility**

- 3.1 The Board were taken through the underlying principles, assumptions and key findings from the behaviour change research. The Board were then presented with the proposed elements of an outline strategic framework. In April, the Board will discuss some specific proposals to take the strategy forward to a set of operational principles and interventions.
- 3.2 The Board agreed in principle to the approach presented.

## **4. Business Plan**

- 4.1 The Board were informed that the publication of the Business plan is due by the end of March.
- 4.2 The Board discussed the timeframe and content that had been presented in the paper.

## **5. Future Scheme Programme update**

- 5.1 The Board discussed the latest information presented.

## **6. Any Other Business**

- 6.1 The Board were informed that the report from the Work and Pensions Select Committee hearing of 2 December will be published on the Select Committee web site on 24 February.
- 6.2 The Board were informed that the next meeting of the Audit committee will be on 8 March with an update provided at the March Board.
- 6.3 The Board discussed the March agenda. The next meeting of the Board will take place on 23 March.