

CHILD MAINTENANCE AND ENFORCEMENT COMMISSION BUSINESS EXPENSES JANUARY – MARCH 2010

Janet Paraskeva, Chair (non-executive)

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
28 & 29/01/2010	Norwich	CSA site visit			£132.00	£131.12		£263.12
12/02/2010	Bromley	CSA site visit		£15.46				£15.46
22 & 23/02/2010	Leeds	Commission Board 23/02/10			£25.00	£128.98		£153.98
Totals			£0.00	£15.46	£157.00	£260.10	£0.00	£432.56

Deborah Absalom, Non-Executive Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
23/02/2010	Leeds	Commission Board		£184.02				£184.02
23/03/2010	London	Commission Board		£42.82				£42.82
Totals			£0.00	£226.84	£0.00	£0.00	£0.00	£226.84

Rosemary Carter, Non-Executive Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
19/01/2010	London	Commission Board		£96.59				£96.59
23/02/2010	Leeds	Commission Board		£299.38		£69.69		£369.07
Totals			£0.00	£395.97	£0.00	£69.69	£0.00	£465.66

Bill Griffiths, Non-Executive Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
19/01/2010	London	Commission Board		£310.04				£310.04
02/02/2010	London	Audit Committee		£142.30				£142.30
23/02/2010	Leeds	Commission Board		£68.18				£68.18
08/03/2010	Leeds	Audit Committee		£68.18				£68.18
22 & 23/03/2010	London	Commission Board 23/03/10				£163.32		£163.32
Totals			£0.00	£588.70	£0.00	£163.32	£0.00	£752.02

Heather Jackson, Non-Executive Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
19/01/2010	London	Commission Board		£324.49		£113.45		£437.94
Totals			£0.00	£324.49	£0.00	£113.45	£0.00	£437.94

Maeve Sherlock, Non-Executive Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
19/01/2010	London	Commission Board		£182.94				£182.94
23/02/2010	Leeds	Commission Board		£53.74				£53.74
08/03/2010	Leeds	Audit Committee		£91.77				£91.77
Totals			£0.00	£328.45	£0.00	£0.00	£0.00	£328.45

Alan Hardy, Finance & Assurance Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
<i>08/10/2009 - Q3</i>	<i>Leeds</i>	<i>Supplier Meeting</i>					<i>£114.00</i>	<i>£114.00</i>
<i>23/11/2009 - Q3</i>	<i>London</i>	<i>Commission Meeting</i>				<i>£26.00</i>		<i>£26.00</i>
18 & 19/01/2010	London	Commission Board 19/01/10		£171.37		£168.52		£339.89
25/01/2010	London	Commission Meeting		£105.99				£105.99
01 & 02/02/2010	London	Commission Meeting		£218.37		£142.52		£360.89
08/02/2010	London	Commission Meeting		£98.58		£4.75		£103.33
17 & 18/02/2010	Newcastle	CSA Board 18/02/10				£101.52		£101.52
19/02/2010	London	Commission Meeting			£35.97			£35.97
22 & 23/03/2010	London	Commission Board 23/03/10		£105.11		£168.52		£273.63
24 & 25/03/2010	Newcastle	CSA Board 25/03/10				£106.52		£106.52
		Rail Ticket Cancellation Fees		£99.60				£99.60
Totals			£0.00	£799.02	£35.97	£718.35	£114.00	£1,667.34

Stephen Leonard, Customer & Commissioning Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (including hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
15/01/2010	London	Commission Meeting		£257.23				£257.23
19/01/2010	London	Commission Board		£242.03	£8.00	£4.75		£254.78
20 - 21/01/2010	Newcastle	CSA Board 21/01/10		£62.67	£10.00	£146.66		£219.33
25/01/2010	London	Commission Meeting		£257.23				£257.23
08/02/2010	London	Commission Meeting		£216.70	£8.00			£224.70
01/03/2010	London	Commission Meeting		£255.71				£255.71
02/03/2010	London	Commission Meeting		£257.23				£257.23
12/03/2010	London	Commission Meeting		£257.23				£257.23
22/03/2010	London	Commission Meeting		£257.23				£257.23
23/03/2010	London	Commission Board		£257.23				£257.23
		Rail Ticket Cancellation Fees		£18.41				£18.41
Totals			£0.00	£2,338.90	£26.00	£151.41	£0.00	£2,516.31

Susan Park, Corporate Affairs Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
06 & 07/04/2009 - Q1	Leeds	Commission Meeting				£52.00		£52.00
15 & 16/04/2009 - Q1	Leeds	Commission Meeting				£39.55		£39.55
21 - 23/04/2009 - Q1	Leeds	Commission Meeting				£78.00		£78.00
27 - 30/04/2009 - Q1	Leeds	Commission Meeting				£104.00		£104.00
06/05/2009 - Q1	Leeds	Commission Meeting				£13.55		£13.55
13/05/2009 - Q1	Leeds	Commission Meeting				£13.55		£13.55
18 & 19/05/2009 - Q1	Leeds	Commission Meeting				£52.00		£52.00
20/05/2009 - Q1	Leeds	Commission Meeting				£4.75		£4.75
26/05/2009 - Q1	Doncaster	MP visit to Child Maintenance Options site			£37.00			£37.00
27 & 28/05/2009 - Q1	Leeds	Commission Meeting				£52.00		£52.00
04/06/2009 - Q1	Leeds	Commission Meeting				£9.30		£9.30
08 & 09/06/2009 - Q1	Guisborough	Commission Meeting				£52.00		£52.00
10/06/2009 - Q1	Leeds	Commission Meeting				£26.00		£26.00
14 - 17/06/2009 - Q1	Leeds, Sevenoaks & London	International Heads of Agencies Conference - 10 passengers			£220.70	£78.00		£298.70
01 & 02/07/2009 - Q2	Leeds	Commission Meeting				£52.00		£52.00
03/07/2009 - Q2	Nottingham	Commission Meeting				£9.30		£9.30
06/07/2009 - Q2	Hitchin	Commission Meeting				£26.00		£26.00
15/07/2009 - Q2	Leeds/Newcastle	Commission Meeting				£13.55		£13.55
16/07/2009 - Q2	Newcastle	Commission Meeting		£2.20		£13.55		£15.75
21 & 22/07/2009 - Q2	Leeds	Commission Board				£26.00		£26.00
14 & 15/09/2009 - Q2	Hitchin	Commission Meeting				£26.00		£26.00
02/11/2009 - Q3	Newcastle	Commission Meeting				£9.30		£9.30
11/12/2009 - Q3	Newcastle	Commission Meeting		£5.10				£5.10
13/01/2010	Leeds	Commission Meeting		£137.34		£60.60		£197.94
14 & 15/01/2010	Doncaster/Sunningdale	Child Maintenance Options event/ Training Programme		£187.97		£26.00		£213.97

20/01/2010	Leeds	Commission Meeting		£192.85				£192.85	
27 - 29/01/2010	Newcastle/Leeds	Commission Meetings		£262.71		£120.05		£382.76	
03 & 04/02/2010	Leeds	Commission Meeting		£184.02		£60.60		£244.62	
08/02/2010	Belfast	Commission Meeting	£69.05		£82.50	£9.30		£160.85	
11/02/2010	Leeds	Commission Meeting		£192.85				£192.85	
17/02/2010	Leeds	Commission Meeting		£184.02				£184.02	
23/02/2010	Leeds	Commission Board		£55.85				£55.85	
26/02/2010	Leeds	Commission Meeting		£137.00				£137.00	
02/03/2010	Leeds	Commission Meeting		£47.02				£47.02	
04/03/2010	Leeds	Commission Meeting		£137.00				£137.00	
		Rail Ticket Cancellation Fees		£15.74				£15.74	
Totals			£69.05	£1,741.67	£340.20		£1,026.95	£0.00	£3,177.87

Keith Woodhouse, Change and Corporate Services Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
<i>15/12/2009 - Q3</i>	<i>Belfast</i>	<i>CSA Meeting</i>				£85.15		<i>£85.15</i>
05/01/2010	London	Supplier Meeting		£335.13				£335.13
19/01/2010	London	Commission Board		£329.81				£329.81
10/03/2010	Belfast	Commission Meeting	£132.57					£132.57
22/03/2010	London	Commission Meeting		£329.81				£329.81
23/03/2010	London	Commission Board		£329.81				£329.81
Totals			£132.57	£1,324.56	£0.00	£85.15	£0.00	£1,542.28

Mark Grimshaw, Managing Director, Child Support Agency

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
21/04/2009 - Q1	Leeds	Commission Meeting			£26.45		£26.45	
23/04/2009 - Q1	Leeds	Commission Meeting			£49.45		£49.45	
05/05/2009 - Q1	Leeds	Commission Meeting			£23.00		£23.00	
13/05/2009 - Q1	Leeds	Commission Meeting			£50.60		£50.60	
18/05/2009 - Q1	Leeds	Commission Meeting			£23.00		£23.00	
21/05/2009 - Q1	Darlington	Visit to Commission Office			£23.00		£23.00	
28/05/2009 - Q1	Leeds	Commission Meeting			£23.00		£23.00	
01/06/2009 - Q1	London	Networking Dinner			£46.89		£46.89	
02/06/2009 - Q1	Leeds	Commission Meeting		£184.37	£46.00		£230.37	
14/07/2009 - Q2	Falkirk	CSA Meeting			£2.00		£2.00	
03/08/2009 - Q2	Newcastle	Commission Meeting		£185.32			£185.32	
17/08/2009 - Q2	Newcastle	CSA Meeting		£184.37			£184.37	
24/08/2009 - Q2	London	Civil Service Meeting		£184.37	£23.00		£207.37	
25/08/2009 - Q2	Leeds	CSA Meeting			£23.00		£23.00	
18/09/2009 - Q2	Falkirk	CSA Meeting			£2.50		£2.50	
05 - 07/01/2010	Leeds/London	Commission Meetings		£239.44	£49.96	£200.51	£489.91	
12/01/2010	Leeds/London	CSA Meetings		£76.54	£40.91		£117.45	
15/01/2010	London	CSA Meetings		£83.74	£17.01		£100.75	
20/01/2010	Leeds	Commission Meeting		£118.15			£118.15	
25 - 28/01/2010	London/Liverpool/Leeds	CSA Meetings		£455.35	£102.37	£429.28	£987.00	
29/01/2010	London	Commission Meeting		£176.77	£25.71		£202.48	
02 - 05/02/2010	London/Leeds	CSA Meetings & Commission Meetings		£415.63	£76.47	£386.64	£878.74	
08 & 09/02/2010	London/Newcastle	Supplier visit/CSA Meeting		£229.69	£54.97		£284.66	
10/02/2010	Belfast	CSA Meeting	£158.89		£47.43	£113.63	£319.95	
11/02/2010	London	Commisison Meeting	£120.19		£67.43		£187.62	
15/02/2010	Plymouth	CSA Meeting		£147.79		£97.21	£245.00	
16/02/2010	Leeds	Commission Meeting	£100.59		£20.00	£109.80	£230.39	
17 & 18/02/2010	Newcastle	CSA Board 18/02/10		£61.44	£23.50		£84.94	
18 & 19/02/2010	Hastings	CSA Meetings	£159.09	£60.01	£60.74	£108.85	£388.69	
22 & 23/02/2010	Dudley/Falkirk	CSA Meetings	£71.07	£91.27	£22.33	£187.47	£372.14	

24/02/2010	Liverpool	CSA Meetings		£124.99	£4.00	£100.00		£228.99
25/02/2010	London	Commission Meeting		£147.79				£147.79
10/03/2010	Leeds	Commission Meeting		£118.36	£50.53			£168.89
11/03/2010	Leeds/Newcastle	Commission Meeting		£107.92	£47.00			£154.92
16 & 17/03/2010	Leeds	Commission Meeting		£62.67	£23.50	£200.51		£286.68
18/03/2010	London	Commission Meeting		£176.77	£48.67			£225.44
25/03/2010	Newcastle	CSA Board		£62.67	£23.50	£93.57		£179.74
26/03/2010	London	Commission Meeting		£176.77	£41.17			£217.94
31/03/2010	Leeds	Commission Meeting		£176.77				£176.77
		Rail/Air Ticket Cancellation Fees	£19.70	£184.15				£203.85
Totals			£629.53	£4,233.11	£1,209.09	£2,027.47	£0.00	£8,099.20

Simon Mckinnon, Information and Technology Director

No expenses claimed

Ian Pavey, Human Resources Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (including hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
08/02/2010	London	Civil Service Meeting		£166.05		£168.52		£334.57
09/02/2010	London	Civil Service Meeting		£228.61	£16.00			£244.61
08/03/2010	London	Commission Meeting		£239.19	£15.50			£254.69
10/03/2010	London	Commission Meeting			£8.00			£8.00
		Rail Ticket Cancellation Fees		£35.25				£35.25
Totals			£0.00	£669.10	£39.50	£168.52	£0.00	£877.12

Ian Wright, Corporate Services Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (Inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
06/01/2010	Leeds	Commission Meetings		£118.15	£23.72			£141.87
14 & 15/01/2010	London	Commission Meetings		£373.98	£20.72	£165.48		£560.18
20/01/2010	Leeds	Commission Meetings		£118.15	£22.72			£140.87
29/01/2010	Leeds	Commission Meetings		£118.15	£23.72			£141.87
03/02/2010	Leeds	Commission Meetings		£118.15	£22.72			£140.87
17/02/2010	Leeds	Commission Meetings		£118.15	£22.72			£140.87
19/02/2010	Leeds	Commission Meetings		£118.15	£23.72			£141.87
24/02/2010	Leeds	Commission Meetings		£118.15	£23.72			£141.87
26/02/2010	Leeds	Commission Meetings		£118.15	£23.72			£141.87
03/03/2010	Leeds	Commission Meetings		£118.15	£22.72			£140.87
		Rail ticket cancellation fees		£36.82				£36.82
Totals			£0.00	£1,474.15	£230.20	£165.48	£0.00	£1,869.83

Footnotes:

1. The tables reflect:
 - a) the business costs for the period 1 January - 31 March 2010 which have already been paid (additional expenses relating to this period that are claimed subsequently will be declared next quarter);
 - b) the business costs for previous months which were paid between 1 January and 31 March 2010 (the figures in italics).
2. The Commission has adopted the Department for Work and Pensions expenses policy which is governed by HMRC and works with service providers for booking hotel and travel arrangements. The allowance for the costs of meals taken during overnight trips away from home and mileage and other expenses are set out in this guidance.
3. The Commission has a Head Office in Leeds and a London Office. The CSA, for which the Commission is responsible, has a Head Office in Newcastle and offices across the country, therefore senior people have to frequently travel for meetings with colleagues and external contacts. Costs of travel will include costs for return to home base.
4. Business expenses for the Child Maintenance Commissioner, Stephen Geraghty, are published with the Department for Work and Pensions Executive Team business expenses.