

CHILD MAINTENANCE AND ENFORCEMENT COMMISSION BUSINESS EXPENSES OCTOBER – DECEMBER 2010

Janet Paraskeva, Chair (non-executive)

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
03/09/2010 - Q2	Nottingham	Stakeholder Meeting				£18.80	£18.80	
18 & 19/10/2010	Leeds	Commission Board 19/10/11		£99.90		£111.22	£211.12	
Totals			£0.00	£99.90	£0.00	£130.02	£229.92	

Alan Hardy, Finance & Assurance Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
09 & 10/09/2010 - Q2	London	Commission Meetings		£13.10	£38.55	£170.84	£222.49	
20 & 21/09/2010 - Q2	London	Commission Board 21/09/10		£14.40	£11.90	£140.80	£167.10	
22 & 23/09/2010 - Q2	Newcastle	Commission Meetings				£114.44	£114.44	
27/09/2010 - Q2	London	Commission Meeting			£8.45		£8.45	
20 & 21/10/2010	Newcastle	Commission Meetings				£104.97	£104.97	
25 & 26/10/2010	London	Commission Meetings		£67.83	£4.10	£144.90	£216.83	
11 & 12/11/2010	London	DWP Meetings		£73.76	£4.10	£164.61	£242.47	
17 & 18/11/2010	Newcastle	Commission Meetings			£75.30	£104.97	£180.27	
22 & 23/11/2010	London	Commission Board 23/11/10		£72.54	£4.10	£170.84	£247.48	
15/12/2010	London	Commission Meeting		£148.27			£148.27	
		Rail ticket cancellation		£72.64			£72.64	
Totals			£0.00	£462.54	£146.50	£1,116.37	£1,725.41	

Susan Park, Corporate Affairs Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
06 & 07/10/2010	Leeds	Commission Meetings		£48.39		£67.61		£116.00
13 & 14/10/2010	Leeds	Commission Meetings		£60.75		£67.61		£128.36
19 & 20/10/2010	Leeds	Commission Board 19/10/11 & Commission Meeting 20/10/11		£39.88		£67.61		£107.49
27 & 28/10/2010	Leeds	Commission Meetings		£59.18		£66.67		£125.85
25/11/2010	Leeds	Commission Meeting		£32.81				£32.81
		Rail cancellation		£73.97				£73.97
Totals			£0.00	£314.98	£0.00	£269.50	£0.00	£584.48

Keith Woodhouse, Change Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
<i>21/09/2010 - Q2</i>	<i>London</i>	<i>Commission Board</i>				<i>£10.00</i>		<i>£10.00</i>
25/10/2010	London	Commission Meeting		£204.51	£4.20	£14.00		£222.71
23/11/2010	London	Commission Board		£163.01	£3.20	£7.19		£173.40
06 & 07/12/2010	London	Commission Meetings		£254.64		£112.29		£366.93
Totals			£0.00	£622.16	£7.40	£143.48	£0.00	£773.04

Mark Grimshaw, Managing Director, Child Support Agency

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
05 - 07/10/2010	Leeds	Commission Meetings		£225.27	£35.50	£212.91		£473.68
12/10/2010	London	Commission Meeting		£38.38	£19.60			£57.98
13/10/2010	London	Commission Meetings		£38.38	£39.50			£77.88
14/10/2010	London	DWP Meeting	£124.11	£90.46	£41.50			£256.07
18 - 22/10/2010	Leeds/Newcastle	Commission Meetings		£524.91	£69.50	£388.92		£983.33
25 - 28/10/2010	London/Leeds	Commission Meetings		£175.52	£54.90	£542.20		£772.62
29/10/2010	London	Commission Meeting		£38.38	£15.50			£53.88
10/11/2010	Leeds	Commission Meeting		£225.27	£39.25			£264.52
11/11/2010	London	Commission Meeting		£38.38	£30.30			£68.68
16/11/2010	Leeds	Commission Meeting		£213.24	£53.05			£266.29
17/11/2010	Leeds	Commission Meeting		£90.10	£47.00			£137.10
19/11/2010	Leeds	Commission Meeting		£225.27	£37.50	£4.75		£267.52
22/11/2010	London	Commission Meeting		£185.25	£23.50	£144.13		£352.88
23 & 24/11/2010	London/Leeds	Commission Meetings		£214.18	£45.40	£177.77		£437.35
25 & 26/11/2010	London	Commission Meetings		£200.18	£34.00	£158.04		£392.22
02/12/2010	London	Commission Meeting		£38.38	£35.20			£73.58
15/12/2010	London	Commission Meeting		£75.73	£30.00			£105.73
20/12/2010	Leeds	Commission Meeting	£89.59	£61.25				£150.84
21/12/2010	Leeds	Commission Meeting		£47.28				£47.28
		Rail ticket cancellation		£216.76				£216.76
Totals			£213.70	£2,962.57	£651.20	£1,628.72	£0.00	£5,456.19

Simon McKinnon, Information and Technology Director

No expenses claimed

Ian Pavey, Human Resources Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (Inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
25/10/2010	London	Commission Meeting		£67.22	£6.50			£73.72
26/10/2010	London	Commission Meeting		£90.22	£6.50			£96.72
01 & 02/12/2010	London	Commission Meetings		£123.39		£157.98		£281.37
06/12/2010	London	Commission Meeting		£129.96	£6.50			£136.46
08 & 09/12/2010	London	Commission Meetings		£95.00				£95.00
14/12/2010	London	Commission Meeting		£129.96	£6.50			£136.46
Totals			£0.00	£635.75	£26.00	£157.98	£0.00	£819.73

Ian Wright, Corporate Services Director

DATE	DESTINATION	PURPOSE	TRAVEL				OTHER (Inc hospitality given)	Total Cost
			AIR	RAIL	TAXI/CAR	ACCOMMODATION/ MEALS/ SUBSISTENCE		
05 - 07/10/2010	Dudley/Leeds	Commission Meetings		£165.52	£48.72	£195.34		£409.58
14/10/2010	Leeds	Commission Meeting		£65.76	£24.72			£90.48
20/10/2010	Leeds	Commission Meeting		£65.76	£23.72			£89.48
22/10/2010	Leeds	Commission Meeting		£64.68	£25.72			£90.40
26 & 27/10/10	Hastings	Commission Meetings		£183.96	£30.72	£110.18		£324.86
28/10/2010	Leeds	Commission Meeting		£56.50	£24.72			£81.22
03/11/2010	Leeds	Commission Meeting		£74.97	£21.72			£96.69
04/11/2010	Leeds	Commission Meeting		£65.42	£22.72			£88.14
10/11/2010	Leeds	Commission Meeting		£54.71	£22.72			£77.43
11/11/2010	Leeds	Commission Meeting		£65.42	£24.72			£90.14
17/11/2010	Leeds	Commission Meeting		£74.97	£21.72			£96.69
19/11/2010	Leeds	Commission Meeting		£74.97	£10.36			£85.33
24/11/2010	Leeds	Commission Meeting		£65.42	£25.72			£91.14
25/11/2010	Leeds	Commission Meeting		£74.97	£21.72			£96.69
26/11/2010	Leeds	Commission Meeting		£74.97	£22.72			£97.69
30/11/2010 - 02/12/2010	Liverpool/Leeds	Commission Meetings		£131.10	£53.50	£187.22		£371.82
08 & 09/12/2010	Leeds	Commission Meetings		£75.31	£21.50	£93.61		£190.42
14 - 16/12/2010	Leeds	Commission Meetings		£75.31	£24.50	£185.87		£285.68
Totals			£0.00	£1,509.72	£471.94	£772.22	£0.00	£2,753.88

Footnotes:

1. The tables reflect:

a) the business costs for the period 1 October - 31 December 2010 which have already been paid (additional expenses relating to this period that are claimed subsequently will be declared next quarter);

b) the business costs for previous months which were paid between 1 October and 31 December 2010 (the figures in italics).

2. The Commission's travel expenses policy is broadly the same as that of the Department for Work and Pensions and is subject to a formal dispensation by HMRC. The Commission works with service providers to book best value hotel and travel arrangements. Allowances for meals taken during overnight trips away from home, and for mileage and other expenses, are set out in the Commission's travel expenses policy.

3. The Commission has a Head Office in Leeds and a London office. The CSA, for which the Commission is responsible, has a Head Office in Newcastle and offices across the country. Therefore, senior people have to frequently travel for meetings with colleagues and external contacts. Costs of travel will include costs for return to home base.

4. Non-executive directors' business expenses incurred for travelling to Commission Board meetings are deemed by HMRC to be taxable with effect from 2010/11, and consequently will be reported in the Commission's 2010/11 annual report and accounts, rather than in this log of non-taxable expenses. The Commission's Chair, Janet Paraskeva, unlike other non-executive directors, has a permanent base office and consequently incurs non-taxable expenses in travelling on Commission business outside London. She may incur taxable expenses when required to stay in London on Commission business.

5. Business expenses for the former Child Maintenance Commissioner, Stephen Geraghty, are published with the Department for Work and Pensions Executive Team business expenses. Stephen Geraghty left the Commission in May 2011.